

HINCHINBROOK ROAD SAFETY ADVISORY COMMITTEE

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MEETING MINUTES – 3 OCTOBER 2018

Meeting Opened: **10:30am**

1. ATTENDANCE

Mr Geoff Bormann (Queensland Police Service – QPS)
Mr Roger Bow (State Emergency Services – SES)
Dr Jenna Devietti (Hinchinbrook Shire Council – HSC)
Mr Bob Milne (Hinchinbrook Shire Council – HSC)
Mr Kevin Riseley (Department of Transport and Main Roads – DTMR)
Mr James Stewart (Hinchinbrook Shire Council – HSC)
Ms Michelle Galipo (Wilmar Sugar)
Mr Alan Rayment (Hinchinbrook Shire Council – HSC)
Mr Paul Marbelli (Canegrowers)
Mr Frank Martino (Transnorth Bus Services)

APOLOGIES

Mayor Ramon Jayo (Hinchinbrook Shire Council – HSC)
Mr Jeff Aitchinson (Hinchinbrook Traffic Control - HTC)
Mr Robert Giuliano (Hinchinbrook Shire Council - HSC)
Cr Wallis Skinner (Hinchinbrook Shire Council – HSC)

2. CONFIRM MINUTES FROM PREVIOUS MEETING OF 1 AUGUST 2018

Meeting held on 1 August 2018, be approved as a correct record of proceedings.

Moved by: Mr Frank Martino

Seconded by: Dr Jenna Devietti

3. BUSINESS ARISING FROM MINUTES – 1 AUGUST 2018

3.1 Communication between Transport and Main Roads and Hinchinbrook Shire Council and priority listing of jobs.

Mr James Stewart to compile a prioritised list of areas of concern.

Nothing Further.

3.1.1 Mayor Ramon Jayo and Mr James Stewart to make a submission regarding changing Abergowrie Road from a critical road to a major road.

Canegrowers organisation attended a meeting in Brisbane to address the situation. It was advised the Report is still in the hands of DTMR.

Undergoing further investigation

Awaiting DTMR response

It was advised that Mr James Stewart has met with the Department of Transport and Main Road's (DTMR) District Director and advised that DTMR is considering the change. Mr James Stewart to investigate further.

The Department of Transport and Main roads (DTMR) are currently in discussions with Hinchinbrook Mayor, Ramon Jayo. DTMR are considering various submissions including a proposal, which consists of keeping the roads critical status during peak traffic hours and then the road switching back to major status during non-peak periods.

No further progress has been made on this matter.

3.2 Mr Ricky Butler raised concerns with hedge height on property (Alan Quagliotto) near train line on corner of Neame Street and Gedge Street as it is blocking visibility.

HRSAC Secretary to send correspondence to property owner requesting hedge to be trimmed.

Correspondence was sent to Alan Quagliotto dated on 31 August 2017. [Item 4 – Outwards Correspondence]

Alan Quagliotto has since taken action and trimmed his hedge but it was advised by Mr Ricky Butler that the works were not sufficient enough. Dr Jenna Devietti and Mr Don Oswin will approach Alan to resolve the matter.

No further action has been taken. Dr Jenna Devietti and Mr Don Oswin to approach Alan to resolve the matter.

Jenna advised that Don Oswin will visit the resident closer to the season to confirm he is happy with how hedge is being trimmed for visibility. The rear part of hedge is still an issue.

Dr Jenna Devietti mentioned that Michelle Galipo will be representing Wilmar in the future, however a non-attendance was received from Michelle. HRSAC Secretary to ring Michelle to set up a time to have a meeting.

HRSAC Secretary to setup meeting between Ms Michelle Galipo, Dr Jenna Devietti and Mr Alan Quagliotto. Dr Jenna Devietti to organise Design to undertake a sight distance check to provide technical advice of the concern.

The Hinchinbrook Shire Council has progressed the sight distance check. Langtree Consulting has undertaken the investigation works and the following recommendations were provided: Mr Quagliotto to trim back the hedge another 6 metres along his side boundary.

ACTION: *HRSAC Secretary to organise onsite meeting with Ms Michelle Galipo, Dr Jenna Devietti and Mr Alan Quagliotto to run through the report and come to a solution.*

3.3 Dr Jenna Devietti requested an update from Mr Don Oswin regarding advice from Council in relation to the pavement marking requirement adjacent to the road crossing on Morleys Road which needs to be undertaken by Wilmar in accordance with the Rail Crossing Agreement

Mr Don Oswin to confirm Michelle Galipo is investigating.

Dr Jenna Devietti is yet to hear a response.

Dr Jenna Devietti is yet to hear a response, HRSAC Secretary to send a letter of response to reiterate that works are required at this location.

Jenna advised work is not yet complete, still to be done.

Correspondence was sent to Wilmar Sugar and Wilmar have been made aware. Wilmar will be undertaking the works in the future. To be left of the agenda

Dr Jenna Devietti advised there is a requirement for a design to be undertaken. Ms Michelle Galipo has referred matter to Wilmar's Asset Management team for approval.

All correspondence has been forwarded to Wilmar's Asset Management Team for progression. Dr Jenna Devietti has asked if Wilmar could update Council once works have been completed in order for Council to advise Sam Zullo of the outcomes.

ACTION: *Wilmar to update Council when applicable.*

3.4 Mr Bob Milne has made mentioned that concerns were raised regarding the roughness of the road on the approach to the Trebonne railway line. It was identified that no maintenance issues could be found. Mr Bob Milne advised the area was resealed around 3 years ago with a recent derailment at this location resulting in the pavement having to be patched in places.

HRSAC Secretary to write a letter to the Department of Transport and Wilmar Sugar Pty Ltd.

Stephen Mallows [Department of Transport and Main Road] – Roughness of Trebonne Railway. [Item 3.15]

Jenna advised that correspondence was sent to DTMR and Wilmar, and a response received. Noted in General Correspondence.

Mr Kevin Riseley advised that a road run had been undertaken through the area but hadn't reached intervention levels. To be left on agenda.

Mr Kevin Riseley advised the area of concern hadn't reached intervention levels for maintenance to be undertaken. It was discussed amongst the committee that a number of railway crossings are like this and it seems that over time, reseals have been making the approaches higher then the existing railway line therefore making it rough to cross.

Mr Kevin Riseley is currently liaising with DTMR's Maintenance Department to see if a Memorandum of Understanding has been set in place. It was mentioned that DTMR and Wilmar Sugar may have one in the Burdekin Region.

ACTION: *To be carried.*

3.5 Mayor Ramon Jayo informed of discussions held with Peter Sheedy (Canegrowers). Issue of concern is road condition between Ashton Hotel and Scotts Road (McKell siding).

Discussions were held surrounding the actual location of the area of concern.

Mr Paul Marbelli to find out more information and report back.

Mr Paul Marbelli advised that Mr Peter Sheedy was to get in contact with Council to discuss the matter.

Mr Paul Marbelli to provide further details to Dr Jenna Devietti regarding the location.

Dr Jenna Devietti advised that she had not received any further details from Mr Paul Marbelli.

Council has provided a video to DTMR highlighting the concern. Mr Kevin Riseley will proceed with investigation.

Mayor Ramon Jayo informed of discussions held with Peter Sheedy (Canegrowers). Issue of concern is road condition between Ashton Hotel and Scotts Road (McKell siding).

Mr Kevin Riseley to investigate.

DTMR has responded to the situation and has stated that harvester drivers are of fault. Letter of response was provided to Council.

Copy of response to be forwarded to Canegrowers for their information.

It was recorded in the meeting that the Canegrowers Organisation and Transnorth are not happy with the response provided by the Department of Transport and Main Roads (DTMR). It was mentioned that Canegrowers and Transnorth should provide a letter of response to Council. HRSAC Secretary to send response to Transnorth and Mr Rodger Bow.

Correspondence to be tabled.

Mr Kevin Riseley advised that the road safety audit team has conducted a road safety audit and a draft report is in progress. To be left on the agenda.

The Road Safety Audit report has been completed. This has now been referred to the Principal Engineer (Civil) for endorsement. Mr Kevin Riseley advised HSC to request information in relation to the road safety audit report to the district director.

Mr Kevin Riseley has advised Council is required to formally request for a copy of the Road Safety Audit Report from District Director, Mr Stephen Mallows.

ACTION: *HRSAC Secretary to submit a letter to Mr Mallows and request a copy of the report.*

3.6 Mr Vincenzo Vitale has brought forward a concern he has with the inappropriate use of Vitale Road to access the Bruce Highway North. It was mentioned that drivers in the area have been using Vitale Road and Fulton Drive as a raceway to see who can make it back into town the quickest. He has also witnessed people pulling out in front of trucks and wishes for the road to be blocked on one end (Bruce Highway Side).

It was mentioned that Mr Vince Vitale has been in contact with Queensland Police Officers regarding the situation. It was suggested amongst the committee members that the concerns should be forwarded on to Main Roads for their consideration. HRSAC Secretary to forward request on to DTMR.

Jenna advised that a letter was sent to DTMR re Mr Vitale's request and correspondence has been received from Canegrowers objecting to changes. Kevin advised it has been notified to DTMR and he has referred it to Corridor Management due to concerns with the crossing of double lines and visibility issues. Paul Marbelli explained with the use of the reference map, that double lines are not being crossed. Jenna confirmed that the access being used is not an access from the highway. Kevin confirmed that information received from Corridor Management also confirms the access is current for the house only, on a left in and left out basis. Kevin to check the visibility and geometry and report findings to the next HRSAC meeting.

Mr Kevin Riseley advised that a traffic camera has been set up and will continue to monitor the area. To be left on the agenda.

Mr Kevin Riseley advised that the Traffic Camera has been setup and has about 8 weeks of footage to review. Once the footage has been reviewed, a report can be provided to HRSAC.

Mr Kevin Riseley has advised that the footage gathered has been preliminary reviewed. During the timeframe of the camera being monitored it was noted that 19 vehicles had been seen coming out of the intersection travelling south and three vehicles turning into the intersection. This totals 22 movements within a month's data. This data will be reviewed further and a decision is now pending regarding recommended action (if any) as a result of this investigation.

ACTION: *To be carried.*

3.7 Mr Gio Tantalo put forward a request for the Department of Transport and Main Roads to install flood height indicators at the Halifax Lagoons between Parravicinis Road and Vellas Road. Additionally another site at the western side of Halifax Bridge between the bridge and Morleys Road, commonly known as Castorina's Lagoon.

Kevin advised that the flood marker on the RHS has been knocked over at Castorinas Lagoon and the area between Parravicinis and Vellas Roads needs inspecting. There are criteria for the planning and design of floodways, and initial indications show it is a road, not a floodway. To change it to a floodway would require an upgrade to current standards. Kevin will investigate further, including budget and funding provisions and report findings to next HRSAC meeting.

The location on the western side (Castorinas Lagoon) where the flood marker has been knocked over requires replacement. It was identified that a flood way sign is required in the area. However the second site has been looked at and will be needed to be referred to design to investigate and reviewed in the near future.

Mr Kevin Riseley to update the committee in relation to the Halifax lagoon floodway proposal (subsequent to design review)

Mr Bob Milne has made mention that through the RMPC Maintenance process; the replacement of new sign's in the area has been scheduled.

ACTION: *Mr Bob Milne to report back to the committee once works have been completed.*

3.8 Water at Mombelli's (Halifax Washaway) – Cr Wally Skinner

Cr Skinner advised that flood water is remaining on the road and not draining away. He requested an update on any works planned to resolve this issue. Jenna advised she believes it is being actioned in another forum. Rodger requested Kevin inspect this area today while water is still over the road.

Mr Kevin Riseley has advised that the issue has been referred to Maintenance. It was also mentioned that DTMR will be sourcing funding to reinstate culvert that previously existed on the corner. DTMR will be looking at improvements.

Mr Kevin Riseley has mentioned that sources of funding are being investigated to either re instate the culvert or identify other solutions. Mr Bob Milne mentioned that discussions regarding a proposed solutions were held which involved the installation of a pipe through the levy bank to drain the water that is held in the swamp area located between the river and road. Mr James Stewart mentioned that discussions were held with Main Roads that design is looking at the culvert to be reinstalled.

ACTION: *To be carried.*

3.9 Terms of Reference – Hinchinbrook Road Safety Advisory Committee

The idea of a Terms of Reference for the committee was discussed throughout the table, which was a positive result.

HRSAC Secretary to draft up Terms of Reference and table at the next meeting.

The first draft was tabled and the committee's comments were recorded.

ACTION: *HRSAC Secretary to send out reminder to all committee members to provide feedback on the Terms of Reference in order for it to be adopted.*

3.10 Unused Bus Shelters around the Shire.

Mr Ricky Butler has asked the committee if there is a need for bus shelters around the Shire that are unused anymore. It was also questioned if a bus shelter, along with an appropriate access point could be constructed to allow the safe pickup and drop off for kids.

In response, Dr Jenna Devietti said bus drivers should be undertaking an audit in the first instance. For a bus shelter to be removed, it was recommended that a letter be written in to the Hinchinbrook Shire Council. However, for the construction of a new access point and bus shelter it would need to be put forward to Council's Forward Works Program for future consideration.

No letter has been provided to Council to date.

ACTION: *Mr Frank Martino to follow up. To be taken off the agenda.*

Matter Closed.

3.11 Request to reduce speed within the Macknade township

Mayor Ramon Jayo has mentioned that the residents of Macknade have approached him in relation to the mud trucks travelling through the township. A reduction in the speed limit from 60kmh to 40kmh throughout the township has been called for. Mayor Ramon wanted to put to table to get the comments from the Road Safety Committee Members.

Dr Jenna Devietti advised that in order to reduce the speed limit, an authorised officer is required to undertake an inspection and a review of the configuration is required. Dr Jenna Devietti to progress this through Hinchinbrook Shire Council Infrastructure Services Delivery Department. HRSAC Secretary to send out correspondence to Macknade residents to notify them of the actions to be taken. A letter of response is also required to be sent to Sam Zullo notifying him that the concern was raised at road safety and the action to be taken.

Letter of correspondence was sent out to Mr Sam Zullo advising him of the outcomes to be undertaken.

ACTION: *Council's Design Department to undertake procurement to engage a suitable consultant to undertake the review.*

3.12 Visibility concerns regarding Wilmar Rail Crossing on Pombells Road

A concern was raised by Councillor Kate Milton in regards to visibility concerns on the approach to the Wilmar Rail Crossing on Pombells Road.

Ms Michelle Galipo mentioned that Wilmar can work in conjunction with Canegrowers to try and avoid and rectify these issues. Wilmar Sugar to pursue this.

Ms Michelle Galipo has mentioned that correspondence had been sent out prior to the Herbert Crush Season. The Cane has now been cut and the area has got clear visibility.

ACTION: *Item to be taken off the agenda.*

Matter Closed.

3.13 Mr Frank Martino wishes to raise again the visibility concerns at the Gedge Street intersection due to shipping container and cars parked at Doc's Auto Clinic.

Dr Jenna Devietti and Mr Don Oswin previously inspected the area and had an onsite meeting with Doc's Auto Clinic regarding this. It was decided that Wilmar Sugar would help move the shipping containers back, however this was never actioned.

Ms Michelle Galipo to follow up with Wilmar's offer of assistance of moving the shipping container.

Michelle has made contact with Doc's Auto Clinic and it was mentioned that Wilmar organised a crane to move the shipping container to a better location. However Dr Jenna Devietti has made mentioned that Doc's is still parking in the area.

ACTION: *Council to investigate the most effective way to deal with the situation.*

3.14 Paul Marbelli raised that the Mango Tree on Halifax-Bemerside Road is obstructing the lights at the railway.

Council's Maintenance Department to inspect the Mango Tree and come back with their findings.

Council's Maintenance Department has undertaken an inspection and it is believed that the mango tree poses no obstruction to the lights at the railway crossing.

ACTION: *Item to be taken off the agenda.*

Matter Closed.

3.15 Cr Wally raised concerns regarding the detours put in place with recent traffic incidents which occurred on the Bruce Highway.

Mayor Ramon mentioned he is in discussions with Stephen Mallows regarding this. It was noted that there needs to be guidelines on communication with these types of events in the future.

Mayor Ramon mentioned that discussions are to be held regarding another matter; however he will use this opportunity to raise the issue with DTMR.

Mr James Stewart made mention that discussions were held with the District Director in relation to this and it was determined that a pre-defined audit is required to be looked at and improvement is to be made by DTMR and third party stakeholders.

ACTION: *Item to be taken off the agenda.*

Matter Closed.

3.16 Dr Jenna Devietti on behalf of Mr Lenny Toscano has raised concerns regarding the Dominos van being parked in front of McDonalds.

Matter to be referred to Council's Local Laws Department

It was mentioned by Dr Jenna Devietti that the Dominos van is legally in his rights to park there as there is unlimited parking signage in place. Council has also not received any complaints for the adjoining landowners to warrant a change in the parking zone.

ACTION: *Item to be taken off the agenda.*

Matter Closed.

3.17 Mr John Tantalo raised concerns regarding the lack of lightning for the intersection of Dungeness Road and Wharf Road. It was noted that two recent incident reports have been provided to QPS in relation to this concern raised.

Council to investigate tenure of road to the jetty and existing lightning at this location.

Council officers have identified that the land is owned by the Port of Townsville and is not a Council road. Mr Bob Milne has mentioned that he has spoken to Ergon Energy, in which they have said they will get back to him with pricing for additional lighting.

ACTION: *To be left on the agenda.*

4. CORRESPONDENCE

Outward Correspondence

- Salvatore Zullo [Macknade Resident] – Letter of Correspondence in relation to his matter raised in relation to speed limit within the Macknade Township [Item 3.11]

Incoming Correspondence

- John Tantalo [Queensland Police Service] – Safety Concerns at the Intersection of Four Mile Road and Eddleston Drive, Cordelia.
- John Tantalo [Queensland Police Service] – Concerns regarding the use of engine braking within the Halifax area.

ACTION: *All correspondence be received and noted.*

RESOLUTION: *That the Correspondence report be accepted as read.*

Moved by: Dr Jenna Devietti

Seconded by: Mr Frank Martino

5. GENERAL BUSINESS

5.1 Safety Concerns at the Intersection of Four Mile Road and Eddleston Drive, Cordelia.

Correspondence was received by Mr Gio Tantalio from the Halifax Police Station in relation to safety concerns at the intersection of Four Mile Road and Eddleston Drive, Cordelia. It is believed that Mr Tantalio is requesting for a stop sign instead of the current give way configuration to allow sufficient time for vehicles to stop and make clear judgement on any traffic in the area.

Mr Kevin Riseley has advised that the sight distance exceeds the minimum distances within the MUTCD, and doesn't warrant the existing give way sign being replaced with a stop sign. The matter raised is an enforcement issue which QPS are the relevant authority.

ACTION: *Correspondence to be sent to Mr Tantalio advising him of the outcome.*

5.2 Concerns regarding the use of engine braking within the Halifax area.

Correspondence has been received by Mr Gio Tantalio from the Halifax Police Station in relation to complaints about heavy vehicles once entering the 60 km/h zone at the Halifax Bridge, driver utilise engine braking which is disturbing the residents of Halifax.

Mr Kevin Riseley identified that the concern raised falls out of scope for the road safety advisory committee. The committee agrees that this should be referred directly to DTMR through the Hinchinbrook Shire Council.

ACTION: *Hinchinbrook Shire Council to refer the matter to DTMR for consideration.*

5.3 End of Year/Christmas Break Up

ACTION: *The committee accepts the end of year break up lunch be held again after the December meeting.*

5.4 Past Speed Review for Main Street of Ingham

Through the Hinchinbrook Shire Council, Dr Jenna Devietti has enquired about the past speed review undertaken by DTMR for Ingham's CBD.

Mr Kevin Riseley has advised the speed review was undertaken some time ago and DTMR recommends no changes the speed limit.

ACTION: *To be noted.*

Matter Closed.

5.5 Gangemi's Access on Fairford Road

Mr Robert Milne has asked if there ever was an issue raised with the position of Gangemi's Access as it is labelled as a visibility concern. The committee has made mentioned that this was never tabled and only drainage concerns.

ACTION: *To be noted.*

Matter Closed.

6. NEXT MEETING

The next HRSAC Meeting is scheduled at **10:30am on Wednesday, 5 December 2018**, in the Council Chambers

7. CLOSURE

Meeting closed at: 11.55am



Mr Roger Bow
DEPUTY CHAIRPERSON