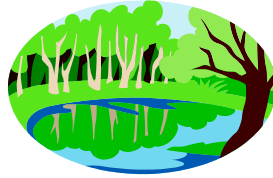


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 4th July 2024
at 9.00 am***



A. IN ATTENDANCE – Mr RA Bosworth (Member), Mr WG Skinner (Member), Cr AD Carr (Member), Cr KS Milton (Member) and Ms LF Carr (Secretary).

B. APOLOGIES – Mr Brett Langtree (Trust Engineer) and Ms TL Olsen (Member).

Ms Sharon Marks, Program Specialist – Greening Australia, joined the meeting at 9.00 am and gave a presentation on Greening Australia's Reef Aid: Scope of Work and Capabilities and Past Projects. Ms Marks left the meeting at 10.15 am.

C. MINUTES - Confirmation of Minutes of the General Meeting held on 6 June 2024.

RESOLVED – That the Minutes be approved.
(Mr RA Bosworth and Cr AD Carr - carried)

D. WORKS REPORT – The Trust Engineer, Mr Brett Langtree, did not provide an update of works for the month of June as he is overseas.

E. CORRESPONDENCE –

1. TELEPHONE CALL FROM MR MICHAEL CAREY

Consideration of telephone call received by the Secretary on 10 June 2024. Mr Carey requested an inspection for QRIDA grant funding purposes. The Secretary was advised by Mr Carey that there's a big issue that is progressively getting worse, and something needs to be done.

RESOLVED – That the Trust Engineer inspect the site.
(Cr AD Carr and Cr KS Milton - carried)

2. TELEPHONE CALL FROM MR PETER ELORTEGUI (1510 ABERGOWRIE ROAD)

Consideration of telephone call received by the Secretary on 17 June 2024 from Mr Elortegui regarding the river behind his house, which has a large gum tree, washed out on both sides. Should it fall, it will take dirt with it – he is concerned as his property is 15-20 metres from the bank.

Mr Elortegui emailed the Trust two (2) years ago, with no response. He has suggested a site inspection and would be interested in any suggestions the Trust would have e.g. trim a fair chunk, so the fall isn't as bad (i.e. take some weight off).

RESOLVED – That the Trust conduct a site inspection.
(Cr KS Milton and Mr RA Bosworth - carried)

3. TELEPHONE CALL FROM MR PETER SHEAHAN (SHEAHAN'S ROAD, ABERGOWRIE)

Consideration of telephone call received by the Secretary on 21 June 2024 by Mr Sheahan, who advised that the Trust did work approximately ten (10) years ago, down Sheahan's Road, on the boundary of Mr Elio Toa and Mr Andy and Ms Kelly Murdoch, on the Herbert River.

There exists a slump which would require approximately two (2) loads of rock to restore the slump. He has requested an inspection and advised that he would have access to an excavator to drop the load there.

RESOLVED – That the Trust inspect the site and that the Trust will consider the works in its Annual Works Program (AWP) – emergent works, with a view that the Trust will supply the rock with the landowner undertaking the works, including providing the equipment required to complete the works.

(Cr AD Carr and Cr KS Milton - carried)

4. EMAIL FROM MR BRAD ALLEN (QRIDA)

Consideration of email received 2 July 2024 checking on the Trust's progress of the remote operation of Herbert River Floodgates' project as the final date funding will be available is 31 October 2024.

RESOLVED – That the Trust Chair contact a provider to obtain a design and costing to automate the Ripple Creek floodgates.

(Mr RA Bosworth and Cr AD Carr - carried)

F. BUSINESS –

1. 2024/2025 AWP AND BUDGET

RESOLVED – That the AWP and budget be adopted.

(Cr KS Milton and Mr RA Bosworth - carried)

2. REGULATORY REPORTING

RESOLVED – That the Trust is awaiting finalisation of the 2021/2022 Audit by Queensland Audit Office (QAO) and on finalisation, the Secretary will forward the 2022/2023 Audit papers.

That the 2023/2024 Annual Report is due 26 July 2024.

(Cr AD Carr and Cr KS Milton – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 4 July 2024:

Payee	Amount (\$)	Details
Mr RA Bosworth	344.40	Meeting 6/06
Cr AD Carr	322.20	Meeting 6/06
Cr KS Milton	357.72	Meeting 6/06
Mr WG Skinner	403.32	Meeting 6/06
Ms TL Olsen	300.00	Meeting 6/06
Ms LF Carr	905.00	June wages – administration and accounting
Ms LF Carr	99.55	Super guarantee
Langtree Consulting Engineers	2 037.22	Advice, services and travel
Lorenzo Rosadi	525.00	Mowing Halifax levee June
Robyn's Mobile Computer Services	125.00	Norton 360 and service of Trust laptop
Ergon	169.88	Electricity floodgates

RESOLVED – That the accounts be passed for payment.

(Mr RA Bosworth and Cr AD Carr - carried)

H. CONCLUSION – The meeting concluded at 1.45 pm with the next meeting scheduled for Thursday, 15 August 2024 at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Seek the summary and outcomes from the local member, of the Timrith meeting	Leigh	15 August
Continue with the review of options to find a solution to investigate sand extraction options for Cattle/Frances Creeks	Tania	15 August
Continue to investigate funding opportunities to formalise the Trust's Asset Management Register GIS Mapping Register	Members	15 August
Inspect the site (Mr Michael Carey)	Brett	15 August
Conduct a site inspection (Mr Peter Elortegui)	Members	15 August
Inspect the site (Mr Peter Sheahan)	Members	15 August
Contact a provider to obtain a design and costing to automate the Ripple Creek floodgates	Wallis	15 August

Mr WG Skinner
Trust Chair