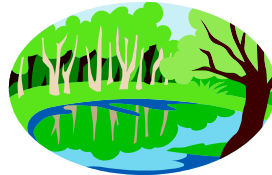


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Friday 10th June 2022
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – No apologies.
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 11 May 2022.

RESOLVED – That the minutes be approved.
(Cr AJ Lancini and Ms CA Coppo - carried)
- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of May.

DRFA projects – revegetation

No further planting since the May Trust meeting.

Sites remaining to be planted – Herbert River (Porta) and Waterview Creek (Russo).

Wet weather is assisting establishment at Stone River (Trovato), Waterview Creek (Zatta), Waterview Creek (Clerk and others) and Herbert River North Bank (Palmas).

AWP 22/23-4 Herbert River, bank restoration and stabilisation (adjacent to Mr E Pirrotta property, Hawkins Creek)

Project details report provided to Terrain. Project description provided to enable Terrain to prepare funding agreement.

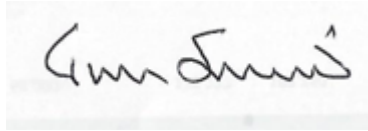
Mr and Mrs Pirrotta briefed on project proposal.

Terrain (Mr R Shee) advised after receipt of details and description that they had what they needed to complete the funding agreement.

AWP 22/23-12 Frances/Cattle Creek stream improvement works (various sites) - preliminary proposal to address concerns raised by landowners and Queensland Rail

Draft preliminary proposal prepared for consideration at Trust's June meeting.

QR's interest in works to overcome the ongoing problem of sand build-up and debris at the QR line culverts was confirmed by QR email 16 May 2022.



Tim Smith
Trust Engineer

RESOLVED – That the Trust Engineer invite quotes from local contractors (AWP 22/23-4 Herbert River, bank restoration and stabilisation) with a view with the job being completed in the coming months and before the onset of the 22/23 wet season.
(Ms CA Coppo and Cr WG Skinner - carried)

RESOLVED – That the Trust Engineer engage Venant Solutions to complete a desktop analysis of the issues surrounding the Cattle and Frances Creeks' area. In particular, the hydrology, stream function, sediment and drainage of the area.
(Ms CA Coppo and Cr AJ Lancini - carried)

RESOLVED – That the report be accepted.
(Cr WG Skinner and Cr AJ Lancini – carried)

E. CORRESPONDENCE –

1. EMAIL FROM PETER ELORTEGUI

Consideration of email received 5 June 2022 attaching photos of an eroding riverbank behind his farmhouse. Mr Elortegui would like an on-site inspection to see if anything can be done.

RESOLVED – That an inspection be scheduled, and that Mr Elortegui be notified.
(Ms CA Coppo and Cr WG Skinner - carried)

2. EMAIL FROM ANDREW CARR AND ROBERT TENTO (LANDOWNERS ADJACENT TO SWAMPY CREEK)

Consideration of email received 8 June 2022. Mr Carr and Mr Tonto have noticed over the past four to five years that the water is not draining away and is at an elevated level, with the ground staying wet/waterlogged. They think that it might be due to congestion downstream.

RESOLVED – That the Trust will schedule an inspection and will advise Mr Carr and Mr Tonto of when the inspection will be.
(Ms CA Coppo and Cr AJ Lancini - carried)

3. RIPPLE CREEK STREAM CLEARING (MR S MANENTI)

Consideration of email received 10 June 2022 from Cr Skinner concerning blockages in the upper reaches of Ripple Creek, upstream of Gangemi's Road.

RESOLVED – That an inspection be scheduled, and that Mr Manenti be notified.
(Cr WG Skinner and Ms CA Coppo - carried)

F. BUSINESS –

1. DRAFT AWP 22/23

RESOLVED – That the draft AWP be adopted.
(Cr AJ Lancini and Ms CA Coppo - carried)

2. DRAFT PROJECT PLAN (FRANCES/CATTLE CREEKS – AWP 22/23-12)

RESOLVED – That the preliminary plan be further developed and that the Trust is engaging Venant Solutions to provide advice on the stream function, sediment movement and drainage. The Trust will await the advice before proceeding. That the Secretary advise QR and the Cattle Creek Steering Committee.
(Cr WG Skinner and Cr AJ Lancini - carried)

3. HALIFAX LEVEE INSPECTION

RESOLVED – That the Trust do an inspection of the Levee to monitor the delivery of the maintenance program.
(Cr AJ Lancini and Cr WG Skinner – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 10 June 2022:

Payee	Amount (\$)	Details
Mr RA Bosworth	239.40	Meeting 11/5
Cr WG Skinner	150.00	Meeting 11/5
Ms CA Coppo	150.00	Meeting 11/5
Cr AJ Lancini	150.00	Meeting 11/5
Ms LF Carr	2 730.00	May wages – administration and accounting HRIT \$730.00 May wages – DRFA project - budget re spending \$2 000.00
Ms LF Carr	273.00	Super guarantee
4850 Cafe	81.00	Paid 11 May
L Rosadi	1 080.00	Mow levee May
JT Smith and Assoc. (May)	4 697.00	Meeting \$3 465.00 Terrain project \$1 232.00
W&T Garden Bails	32 120.00	Revegetation (DRFA)
LGMS	18 047.49	Insurance
Ergon	158.27	Paid 24 May

RESOLVED – That the accounts be passed for payment.
(Cr WG Skinner and Cr AJ Lancini - carried)

- H. CONCLUSION** – The meeting concluded at 12.10 pm with the next general meeting scheduled for Thursday, 7 July 2022 at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Engage Venant Solutions to complete a desktop analysis of the issues surrounding the Cattle and Frances Creeks' area	Tim	7 July
Invite quotes from local contractors (AWP 22/23-4 Herbert River, bank restoration and stabilisation)	Tim	7 July
Inspection be scheduled and Mr Elortegui be notified	Members	7 July
Inspection be scheduled and Mr Carr and Mr Tonto be notified	Members	7 July
Inspection be scheduled and Mr Manenti be notified	Members	7 July
Advise QR and the Cattle Creek Steering Committee	Leigh	7 July
Inspect the Halifax levee to monitor the delivery of the maintenance program	Members	7 July
Ask HSC for assistance establishing Teams (carried over)	Members	7 July
Review and update the Trust's Strategic Plan (carried over)	Caroline	7 July

Mr RA Bosworth
Trust Chair