



APPLICATION FOR TEMPORARY FOOD STALL

Form EH_F_007

Applicant Contact Name:.....

Organisation/Company Name:

Applicant Mailing Address:

.....

Phone No:..... Mobile Phone No:

Fax No:.....

Date/s of Event:

Operating Times:.....

Location of Temporary Food Stall – Specific Site Details:.....

.....

What are the Function Organisers, Property Owner/Occupier Details:

.....

Recognised Food Handler's Names:.....

.....

Food Safety Supervisor Name:.....

Food Safety Supervisor Address:

.....

Is ALL food being prepared within the stall? Yes **£** No **£**

If not, what is the name and address of the registered kitchen where food is being prepared?

.....

.....

If the registered kitchen is located in a Local Government Area other than Hinchinbrook, attach a copy of the approval.

THIS APPLICATION MUST BE ACCOMPANIED WITH A SET OF PLANS OF THE STALL.

Refer to Stall Design Information Section of this Application.

Do you have a current Food Operator's licence?Yes (Provide a copy)

No (Tick relevant box below):-

I require Food Operators Licence for a single outdoor event: **£** \$35

I require Food Operators Licence for a multi outdoor event: **£** \$75

Signature of Applicant: Date:

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Authorised By: Manager Environmental Health Services

Document Maintained By: Environmental Health Services

Version No: 2

Current Version Date: June 2009

Document Number:

Community and Charitable Organisations May Apply for Exemption of Fees Only

Licensing and Registration of food premises operated by community and charitable organisations are set at nil. Community and charitable organisations are defined as:-

1. An Incorporated Association; and
2. One which is locally managed; and
3. Events that raise funds solely for community and charitable causes and not for personal financial gain.

Address Communications to: Environmental Health Services
Hinchinbrook Shire Council
PO Box 366, INGHAM QLD 4850
Phone No.: 4776 4607
Fax No.: 4776 3233
Email: hschealth@hinchinbrook.qld.gov.au
www.hinchinbrook.qld.gov.au

PLEASE NOTE THAT ALL APPLICATIONS ARE REQUIRED TO BE ACCOMPANIED BY DETAILED PLANS.*

STALL DESIGN INFORMATION

All information included on this application form is to be clearly indicated on plans. This application is to be completed with reference to the document "Operational and Structural Guidelines for Temporary Food Stalls"

FOOD TYPE AND INGREDIENTS

Food and Ingredients List

WALLS

Material	Indicated on Plans?



HINCHINBROOK
SHIRE COUNCIL

FLOORS

Material	Indicated on Plans?

CEILINGS

Material	Indicated on Plans?

FOOD TRANSPORT

Vehicle Type & Storage Facilities	Indicated on Plans?

WATER SUPPLY (Water to be used in the stall for the preparation of food)

Source of Water & Storage On Site	Indicated on Plans?

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WASTE WATER

Storage & Disposal Details	Indicated on Plans?

GARBAGE AND WASTE STORAGE

Type of Bins & Location of Storage	Indicated on Plans?

FIXTURES FITTINGS AND EQUIPMENT (ie. Tables, cooking rings, fridges etc)

Equipment & Fit-out Material	Indicated on Plans?

WASHING FACILITIES (Preparation and Cleaning purposes)

Details of Sinks	Indicated on Plans?

STORAGE & FOOD DISPLAY FACILITIES (ie. Bain Marie, Pie Warmer)

Equipment & Fit-out Material	Indicated on Plans?

TEMPERATURE MEASURING DEVICE (Probe thermometer)

Details / Specification	Indicated on Plans?

CLEANING AND SANITATION

Type & Usage	Indicated on Plans?

HAND WASHING FACILITIES

Type	Indicated on Plans?

Office Use ONLY:

Receipt Number: Date:

Amount Paid:

Plans OK Yes No

Further Information Required Yes No

Further Information Supplied Yes No

Licence Required Yes No

Licence Granted Yes No

Licence Number:

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